



Eubiq Pte Ltd

Eubiq was founded in 2000 with the vision of becoming the world leader in the new generation of power outlet system. Eubiq invented and patented the GSS power outlet system in 2000. This track-based and ultra-flexible system was awarded worldwide patents since 2003.

Further information about our company can be found on <http://www.eubiq.com>

Headquartered in Singapore, Eubiq has a regional office in the Dubai covering the Middle East and North Africa market. Eubiq acquired a new plant in Singapore in 2006 to meet the increasing demands from the global market. Eubiq's global network of distributors spans more than 40 countries and Eubiq's Products are widely used in all sectors of residential, commercial and industrial. The list of satisfied customers throughout the world includes Fortune 500 companies, banks, hotels, governments, institutions to individual home owners. We are expanding to meet the needs of our internal operations.

Job Title : Retail Sales Assistant (Full time / Part time)

Responsibilities:

- Attend to daily retail store operations.
- Responsible for store opening/closing.
- Update daily sales activities.
- Monitor product stocks level and to replenish as and when needed
- Perform cashiering duties and provide necessary information to customers.
- Assist the Store Manager as and when required.
- Any other ad-hoc projects or duties as assigned

Requirements:

- Min. N / O Level & above
- Knowledge of MS Word, Excel.
- Good command of English, dialects or any other 2nd language will be added advantage.
- Pleasant and outspoken
- Able to work independently, willing to learn and explore new products.
- Customer service oriented, self-driven and motivated person
- Willing to work retail hours (including weekend and public holidays)
- Those without retail experience are welcome to apply. Training will be provided

Interested applicants are invited to send your resume with Current & Expected Salary to:

HR Department
9 Joo Koon Crescent S(629025)
Email: hr@eubiq.com